

# FAREHAM

## BOROUGH COUNCIL

### Report to Housing Tenancy Board

**Date**                    **20 May 2013**

**Report of:**            **Director of Community**

**Subject:**              **HOUSING TENANCY BOARD - WORK PROGRAMME 2013/14**

#### **SUMMARY**

The proposed Work Programme for the year was agreed by the Board at its meeting on 18 March 2013, and subsequently submitted to the Executive for endorsement on 15 April 2013.

#### **RECOMMENDATION**

Members are now invited to further review the Work Programme for the year 2013/2014. The Work Programme for 2013/14 is attached as Appendix A.

## **INTRODUCTION**

1. At the last meeting of the Board, on 18 March 2013, members agreed a draft Work Programme for 2013/14 which was submitted to the Executive at its meeting on 15 April 2013. The Work Programme is attached as Appendix A to this report.

## **AMENDMENT TO THE WORK PROGRAMME FOR 2013/14**

2. The Board is requested to endorse the decision to amend the Work Programme as detailed below:-
  - (i) A report titled 'Review of Sheltered Guest Room Charge' has been added to the work programme for 20 May 2013;
  - (ii) A report titled 'Housing Service Complaints' has been added to the work programme for 29 July 2013; and
  - (iii) A report titled 'Review of Tenancy Agreements' has been added to the work programme for 29 July 2013.

## **RISK ASSESSMENT**

3. There are no significant risk considerations in relation to this report

## **CONCLUSION**

4. The Board is now invited to:-
  - (i) confirm the programme items as set out in Appendix A; and
  - (ii) inform the Executive for information.

**Appendix A:** Housing Tenancy Board Work Programme for 2013/14

**Background Papers:** None

**Reference Papers:** Minutes of Housing Tenancy Board 18 March 2013 - Point 6

## **Enquiries:**

For further information on this report please contact Jon Shore, Tenancy Services Manager (Ext 4540).

**HOUSING TENANCY BOARD –WORK PROGRAMME 2013/2014**

Date	Subject	Training
20 May 2013	<ul style="list-style-type: none"> <li>• Work Programme 2013/14</li> <li>• Tenancy Services Performance Report for 2012/13</li> <li>• Building Services Performance Report for 2012/13</li> <li>• Housing Capital Programme 2013/14</li> <li>• Review of Sheltered Guest Room Charge</li> </ul>	
29 July 2013	<ul style="list-style-type: none"> <li>• Work Programme 2013/14</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> <li>• Review of Tenant Cashback Scheme Pilots</li> <li>• Housing Service Complaints</li> <li>• Review of Tenancy Agreements</li> </ul>	
28 Oct 2013	<ul style="list-style-type: none"> <li>• Work Programme 2013/14</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> <li>• A review of car parking on housing estates</li> <li>• Estate Improvements 2013/14 - An Update</li> </ul>	
27 Jan 2014	<ul style="list-style-type: none"> <li>• Preliminary review of Work Programme for 2013/14 and preliminary draft Work Programme for 2014/15</li> <li>• Tenant and Leaseholder Satisfaction Survey</li> <li>• Housing Revenue Account including the Housing Capital Programme for 2014/15</li> <li>• Quarterly Performance Report - Tenancy Services</li> <li>• Quarterly Performance Report - Building Services</li> </ul>	

<b>Date</b>	<b>Subject</b>	<b>Training</b>
14 April 2014	<ul style="list-style-type: none"><li>• Review of Annual Work Programme for 2013/14 and final consideration of draft Work Programme for 2014/15</li><li>• Tenancy Services Performance Report for 2013/14</li><li>• Building Services Performance Report for 2013/14</li><li>• Estate Improvements Programme 2014-15</li><li>• Review and Update of Local Standards</li></ul>	